## **Annual Financial Report**

December 31, 2010

## Governing Body

Mark Arnold, Mayor

Michelle Schlitz, Finance Commissioner

Colin Wood, Public Works Commissioner

City Clerk

Casie Risley

## Independent Auditor

Kenneth L Cooper Jr CPA, Chtd.

Certified Public Accountant

Caldwell, Kansas

# City of Caldwell, Kansas Statutory Basis Financial Statements Year Ended December 31, 2010

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## City of Caldwell, Kansas Statutory Basis Financial Statements

Year Ended December 31, 2010

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## KENNETH L COOPER JR CPA, CHTD

## Certified Public Accountant

Independent Auditor's Report

To the Honorable Mayor and City Commission City of Caldwell Caldwell, Kansas

I have audited the accompanying primary government financial statements of the City of Caldwell, Kansas, as of and for the year ended December 31, 2010 and the individual fund statements for the years ended December 31, 2010 and 2009, as listed in the table of contents. These financial statements are the responsibility of the City's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Kansas Municipal Audit Guide*. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

The financial statements do not include financial data for the City's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the City's primary government unless the City also issues financial statements for the financial reporting entity that include the financial data for its component units. The City has not issued such reporting entity financial statements. Because of this departure from accounting principles, the cash and unencumbered cash, revenues received and expenditures incurred by the aggregate discretely presented component units have been omitted from these statements, and although not reasonably determinable, are presumed to be material.

As described more fully in Note 1, the City has prepared these financial statements in conformity with the accounting practices prescribed or permitted by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In my opinion, because of the effects of the matters discussed in the preceding two paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2010, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

In my opinion, the primary government financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of the City of Caldwell, Kansas, as of December 31, 2010, and the revenues it received, expenditures it incurred and budgetary results for the years ended December 31, 2010 and 2009 (individual funds only) on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, I have also issued my report dated October 19, 2011, on my consideration of the City of Caldwell's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over

financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

My audit was performed for the purpose of forming an opinion on the primary government financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and is not a required part of the primary government financial statements of the City of Caldwell, Kansas. Likewise, Schedule 1 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the primary government financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the primary government financial statements, taken as a whole. The City of Caldwell, Kansas' written responses to the findings identified in my audit are described in the accompanying Schedule of Findings and Questioned Costs and have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

Certified Public Accountant

October 19, 2011

## KENNETH L COOPER JR CPA, CHTD

## Certified Public Accountant

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANICIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Mayor and City Commission City of Caldwell, Kansas

I have audited the primary government financial statements prepared on the prescribed basis of accounting of the City of Caldwell, Kansas as of and for the year ended December 31, 2010, and have issued my report thereon dated October 19, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Kansas Municipal Audit Guide*.

## Internal Control Over Financial Reporting

In planning and performing my audit, I considered the City of Caldwell, Kansas' internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Caldwell, Kansas' internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the City of Caldwell, Kansas' internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, I identified deficiencies in internal control over utility accounts receivable and preparation of the schedule of expenditures of federal awards that I considered to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. I consider the deficiency described in the accompanying schedule of findings and questioned costs to be a material weakness: Item 2010-1, 2010-3.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Caldwell, Kansas' financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws,

regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

I noted certain matters that I reported to management of the City of Caldwell, Kansas in a separate letter dated October 19, 2011.

The City of Caldwell's response to the findings indentified in my audit are described in the accompanying schedule of findings and questioned costs. I did not audit the City of Caldwell's response and, accordingly, I express no opinion on it.

This report is intended solely for the information and use of management, the City Council, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

October 19, 2011

## KENNETH L COOPER JR CPA, CHTD Certified Public Accountant

## REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON A MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Mayor and City Council City of Caldwell, Kansas

## Compliance

I have audited the compliance of the City of Caldwell, Kansas, with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on the City of Caldwell's major federal program for the year ended December 31, 2010. The City of Caldwell, Kansas' major program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to the major federal program is the responsibility of the City of Caldwell, Kansas' management. My responsibility is to express an opinion on the City of Caldwell, Kansas' compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133. Those standards and OMB A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Caldwell, Kansas' compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination of the City of Caldwell, Kansas' compliance with those requirements.

In my opinion, the City of Caldwell, Kansas, complied, in all material respects, with the requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2010.

## Internal Control Over Compliance

Management of the City of Caldwell, Kansas is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered the City of Caldwell, Kansas' internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over

compliance. Accordingly, I do not express an opinion on the effectiveness of the City of Caldwell, Kansas' internal control over compliance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. However, as discussed below, I indentified a deficiency in internal control over compliance that I consider to be material weakness.

A *deficiency in internal control over compliance* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. I consider the deficiency in internal control over compliance described in the accompanying schedule of findings and question costs as item 2010-2 to be a material weakness.

This report is intended solely for the information and use of management, the City Council, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountant

October 19, 2011

## **Summary of Cash Receipts, Expenditures and Unencumbered Cash (Statutory)**

For the Year Ended December 31, 2010

										Add		
	Beginning							Ending		ıtstanding		Ending
	Unencumbere	d		Cash			Un	encumbered	E	ncumbr./		Cash
	Cash Balance	<u> </u>	I	Receipts	_E	xpenditures	_Ca	sh Balance	Acc	ounts Pay.	_	Balance
<u>Funds</u>												
Governmental Type Funds:												
General	\$ 426,098	3	\$	953,546	\$	966,337	\$	413,308	\$	14,741	\$	428,048
Special Revenue Funds:												
Special Highway	77,911	1		30,588		27,657		80,843		-		80,843
Special Parks and Recreation	2,980	)		2,333		4,204		1,109		-		1,109
Library Levy	6,237	7		16,652		22,749		140		-		140
Drug Enforcement	3,506	5		-		350		3,156		-		3,156
Municipal Equipment Reserve	54,569	)		55,183		33,878		75,874		-		75,874
Industrial Development	14,283	3		(1)		6,040		8,243		-		8,243
Special Law Enforcement	1,314	1		-		-		1,314		-		1,314
Cemetery Improvement	272,280	)		4,409		2,975		273,714		-		273,714
Fire Insurance Proceeds		-		6,863		6,863		-		-		-
Debt Service Funds:												
Bond and Interest	25,490	)		7,505		11,000		21,995		-		21,995
Capital Projects Funds:												
Multi-Year Capital Improvements	77,859	9		47,000		16,621		108,238		_		108,238
Library Construction	(189			189		-		_		_		-
Non-expendable Trust Funds:	122.05	4		2 (00		2.024		122 (20				122 (20
Cemetery Endowment	122,954	+		2,699		2,024		123,629		-		123,629
Proprietary Type Funds:												
Sewer Utility	77,717	7		119,988		128,422		69,282		1,495		70,777
Storm Water Utility	•	-		2,057		-		2,057		-		2,057
Water Utility		-		802,474		700,520		101,954		3,201	_	105,156
Total (excluding agency fund)	\$ 1,163,009	<u> </u>	\$	2,051,484	\$	1,929,638	<u>\$</u>	1,284,855	\$	19,437	<u>\$</u>	1,304,292
Composition of Cash Balance:												
Cash on hand, city Clerk											\$	700
Cash on haird, city Clerk											Ψ	700
Cash in checking account:												
Stock Exchange Bank, checking acc	count											32,540
Stock Exchange Bank, money mark	et account											129,361
Stock Exchange Bank, Sewer fund	money market ac	cco	unt									432,284
Stock Exchange Bank, Special acco	unt											112,200
Cash in certificates of deposit												
Stock Exchange Bank												203,834
Caldwell State Bank												393,510
Total Cash											\$	1,304,429
Less Agency fund cash (Statement	1)										_	(137)
Total primary government											<b>C</b>	1 304 202
Total primary government											<del>D</del>	1,304,292

## **Summary of Expenditures--Actual and Budget (Statutory)**

(Budgeted Funds Only)
For the Year Ending December 31, 2010

			Ac	djustment								
			for Qualifying			Total		kpenditures	7	/ariance-		
	(	Certified		Budget	I	Budget for	Ch	argeable to	F	avorable/		
<u>Fund</u>		Budget		Credits		Comparison		urrent Year	<u>(U</u> 1	nfavorable)		
Governmental Type Funds:												
General	\$	887,758	\$	222,109	\$	1,109,867	\$	966,337	\$	143,530		
Special Revenue Funds												
Special Highway		110,000		-		110,000		27,657		82,343		
Special Parks and Recreation		8,000		-		8,000		4,204		3,796		
Library Levy		23,095		-		23,095		22,749		346		
Drug Enforcement		3,000		-		3,000		350		2,650		
Industrial Development		5,000		-		5,000	6,040			(1,040)		
Special Law Enforcement		1,314		-		-		1,314		-		1,314
Cemetery Improvement		6,450		-		6,450		2,975		3,475		
Debt Service Funds:												
Bond & Interest		19,595		-		19,595		11,000		8,595		
Non-expendable Trust Funds:												
Cemetery Endowment		6,450		-		6,450		2,024		4,426		
Proprietary Type Funds:												
Sewer Utility		165,085		-		165,085		128,422		36,663		
Storm Water Utility		2,500		_		2,500		-		2,500		
Water Utility		791,005			_	791,005		700,520		90,485		
Total primary government	\$	2,029,252	\$	222,109	\$	2,251,361	\$	1,872,277	\$	379,084		

## **General Fund**

## Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis) Years Ended December 31, 2010 and 2009

						2010		
							7	Variance-
		2009						avorable/
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	<u>(U</u> 1	<u>nfavorable)</u>
Cash Receipts								
Taxes	\$	548,692	\$	525,474	\$	482,548	\$	42,926
Intergovernmental revenues		18,779		19,311		17,300		2,011
Licenses and permits		95,117		87,518		92,780		(5,967)
Fines and fees		3,414		6,363		5,125		1,238
Charges for services		39,052		32,847		30,750		1,760
Use of money and property		11,480		11,295		9,500		1,795
Other revenue		51,475		46,605		16,000		30,558
Bond Proceeds		-		222,109		-		222,109
Transfers from Cemetery Endowment		1,637	_	2,024	_	6,000	_	(3,976)
Total cash receipts	<u>\$</u>	769,646	<u>\$</u>	953,546	<u>\$</u>	660,003	\$	292,454
<b>Expenditures</b>								
Administrative	\$	92,260	\$	91,374	\$	92,050	\$	676
Police		140,815		155,019		161,725		6,706
Fire		40,308		253,060		44,300		(208,760)
Public Works		185,296		180,108		176,400		(3,708)
Street lighting		23,328		21,097		77,000		55,903
Community building		23,316		11,805		29,500		17,695
Swimming pool		25,797		22,142		29,850		7,708
Employee benefit		102,491		131,203		128,250		(2,953)
Liability insurance		2,549		2,346		2,500		154
Capital Outlay/Contingency		-		2,000		50,000		48,000
Transfer to sewer utility		-		-		-		-
Transfers to municipal equipment-reserve		47,183		54,183		54,183		-
Transfers to multi-year capital improvements		18,500		42,000	_	42,000		
Total expenditure before budget credit	\$	701,843	\$	966,337	\$	887,758	\$	(78,579)
GO Bond Proceeds						222,109		
Total expenditures	\$	701,843	<u>\$</u>	966,337	<u>\$</u>	1,109,867	<u>\$</u>	47,928
Receipts Over (Under) Expenditures	\$	67,803	\$	(12,790)				
Unencumbered Cash Balance, Beginning	_	358,295		426,098				
<b>Unencumbered Cash Balance, Ending</b>	<u>\$</u>	426,098	<u>\$</u>	413,308				

## City of Caldwell, Kansas Special Highway Fund

## Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

		'				V	ariance-	
		2009			Favorable/			
	=	<u>Actual</u>		<u>Actual</u>	<b>Budget</b>	<u>(Ur</u>	<u>nfavorable</u> )	
Cash Receipts								
State payments	\$	29,052	\$	30,588	\$ 31,460	\$	(872)	
KDOT reimbursement		-					-	
Interest on investments		764	_		 			
Total receipts	\$	29,816	\$	30,588	\$ 31,460	\$	(872)	
<b>Expenditures</b>								
Salaries	\$	6,390	\$	-	\$ 2,000	\$	2,000	
Materials		1,604		1,335	3,000		1,665	
Contracted services/capital outlay		2,200		-	95,000		95,000	
Equipment Maintenance		7,209		26,321	10,000		(16,321)	
Special Project		13,440	_		 			
Total expenditures	<u>\$</u>	30,843	<u>\$</u>	27,657	\$ 110,000	<u>\$</u>	82,343	
Receipts Over (Under) Expenditures	\$	(1,027)	\$	2,932				
<b>Unencumbered Cash Balance, Beginning</b>		78,938		77,911				
Unencumbered Cash Balance, Ending	\$	77,911	<u>\$</u>	80,843				

# Special Parks and Recreation Fund Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2010							
		·					Variance-			
		2009					Fav	vorable/		
	<u>Actual</u>			<u>Actual</u>	<b>Budget</b>		(Unf	avorable)		
Cash Receipts										
Local alcohol liquor tax	\$	2,021	<u>\$</u>	2,333	\$	2,000	\$	333		
<b>Expenditures</b>										
Park	\$	1,032	\$	4,204	\$	8,000	\$	3,796		
Swimming pool		2,158	_							
Total expenditures	\$	3,190	\$	4,204	\$	8,000	\$	3,796		
Receipts Over (Under) Expenditures	\$	(1,169)	\$	(1,871)						
Unencumbered Cash Balance, Beginning		4,149		2,980						
Unencumbered Cash Balance, Ending	\$	2,980	\$	1,109						

## City of Caldwell, Kansas Library Levy Fund

## Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

				2010				
		•				V	ariance-	
		2009				Favorable/		
	1	<u>Actual</u>	<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
Cash Receipts								
Ad valorem property tax	\$	17,810	\$ 15,049	\$	15,577	\$	(528)	
Neighborhood Revitalization Rebate		(155)	(6)		-		(6)	
Back-tax collections		526	-		900		(900)	
Motor vehicle tax		2,899	1,532		2,307		(775)	
16/20 M vehicles		37	51		35		16	
Recreational vehicle tax		41	27		32		(5)	
Reimbursement from Library			 					
Total receipts	\$	21,158	\$ 16,652	\$	18,851	\$	(2,199)	
Expenditures								
Transfer to library operating fund	\$	19,173	\$ 22,749	\$	23,095	\$	346	
Total expenditures	\$	19,173	\$ 22,749	\$	23,095	\$	346	
Receipts Over (Under) Expenditures	\$	1,985	\$ (6,097)					
Unencumbered Cash Balance, Beginning		4,252	 6,237					
Unencumbered Cash Balance, Ending	\$	6,237	\$ 140					

## **Drug Enforcement**

## Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2010							
		•					Variance-			
	2	009				Favorable/				
	<u>Actual</u>			<u>Actual</u>		Budget_	<u>(Un</u>	favorable)		
Cash Receipts										
Diversion fee	\$	-	\$	-	\$	-	\$	-		
Dare Program		-				-		-		
Other										
Total receipts	\$		\$		\$		\$			
<b>Expenditures</b>										
Other	\$	-	\$	200	\$	-	\$	(200)		
Dare grant expenses		206		150		3,000		2,850		
Total expenditures	\$	206	\$	350	\$	3,000	<u>\$</u>	2,650		
Receipts Over (Under) Expenditures	\$	(206)	\$	(350)						
Unencumbered Cash Balance, Beginning		3,712		3,506						
<b>Unencumbered Cash Balance, Ending</b>	\$	3,506	\$	3,156						

## Municipal Equipment Reserve Statement of Cash Receipts and Expenditures-Actual (Statutory Basis)

Cash Receipts	<u>1</u>		2010 Actual	
Interest on investments	\$	550	\$	_
Operating transfer from general fund	Ψ	47,183	Ψ	54,183
Operating transfer from sewer fund		-		1,000
Total receipts	\$	47,733	\$	55,183
Expenditures				
Street & Highway	\$	12,320	\$	1,667
Police		-		11,168
Administration		-		732
Sewer		-		-
Park		-		-
Cemetery		-		-
Pool		-		-
Fire		20,311		20,311
Total expenditures	\$	32,631	\$	33,878
Receipts Over (Under) Expenditures	\$	15,102	\$	21,305
Unencumbered Cash Balance, Beginning		39,467		54,569
Unencumbered Cash Balance, Ending	<u>\$</u>	54,569	\$	75,874

# City of Caldwell, Kansas Industrial Development Fund Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

						2010			
		•					V	ariance-	
		2009					Favorable/		
	<u>Actual</u>			<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
Cash Receipts									
Ad valorem property tax	\$	-	\$	(1)	\$	-	\$	(1)	
Back-tax collections		59		-		-		-	
Motor vehicle tax		234		-		-		-	
16/20 M Trucks		12		-		-		-	
Recreational vehicle tax		2		-		-		-	
Investment interest		136							
Total receipts	\$	443	\$	(1)	\$		\$	(1)	
<b>Expenditures</b>									
Development	\$	2,803	\$	2,803	\$	3,000	\$	197	
Capital Outlay		-		-		-		-	
Opera House		-		-		-		-	
Other dues		-		-		-		-	
Promotion		-		310		-		(310)	
Consulting		1,000		-		-		-	
Other		941		2,927	_	2,000		(927)	
Total expenditures	\$	4,744	\$	6,040	\$	5,000	\$	(1,040)	
Receipts Over (Under) Expenditures	\$	(4,301)	\$	(6,041)					
Unencumbered Cash Balance, Beginning		18,584	_	14,283					
Unencumbered Cash Balance, Ending	\$	14,283	\$	8,243					

## City of Caldwell, Kansas Special Law Enforcement Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2010							
							Va	riance-		
	2	009		Favorable/						
	<u>A</u>	<u>ctual</u>	1	Actual	E	Budget	(Unf	avorable)		
Cash Receipts										
Grant	\$		\$		\$		\$			
Total receipts	\$		\$		\$		\$			
<b>Expenditures</b>										
Drug Equipment	\$	-	\$	-	\$	-	\$	-		
Other						1,314		1,314		
Total expenditures	\$		\$		\$	1,314	\$	1,314		
Receipts Over (Under) Expenditures	\$	-	\$	-						
Unencumbered Cash Balance, Beginning		1,314		1,314						
Unencumbered Cash Balance, Ending	\$	1,314	\$	1,314						

## **Cemetery Improvement**

## Statement of Cash Receipts and Expenditures-Actual (Statutory Basis)

Years Ended December 31, 2010 and 2009

					2010			
		2009				V	ariance-	
		<u>Actual</u>				Fa	worable/	
Cash Receipts			<u>Actual</u>	]	Budget	(Un	favorable)	
Interest on investments	\$	4,805	\$ 4,409	\$	12,000	\$	(7,592)	
Donations		268,938	 					
Total receipts	\$	273,743	\$ 4,409	<u>\$</u>	12,000	\$	(7,592)	
<b>Expenditures</b>								
Cemetery improvements	\$	1,463	\$ -	\$	-	\$	-	
Other			2,975		6,450		3,475	
Total expenditures	\$	1,463	\$ 2,975	\$	6,450	\$	3,475	
Receipts Over (Under) Expenditures	\$	272,280	\$ 1,434					
Unencumbered Cash Balance, Beginning	_		 272,280					
<b>Unencumbered Cash Balance, Ending</b>	\$	272,280	\$ 273,714					

See accompanying notes 17

# Fire Insurance Proceeds Statement of Cash Receipts and Expenditures-Actual (Statutory Basis)

	<u> </u>	2010 <u>Actual</u>		
<u>Cash Receipts</u>				
Fire insurance proceeds	\$	18,121	\$	6,863
Other				
Total receipts	\$	18,121	\$	6,863
Expenditures Other	\$	18,121	\$	6,863
Receipts Over (Under) Expenditures	\$	-	\$	-
Unencumbered Cash Balance, Beginning		<u>-</u>		<u>-</u>
Unencumbered Cash Balance, Ending	\$	-	\$	-

## Bond and Interest Fund Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

						2010		
							7	ariance-
		2009					F	avorable/
	4	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	<u>(U1</u>	nfavorable)
Cash Receipts								
Ad valorem - property tax	\$	-	\$	7,508	\$	7,243	\$	265
Less NRP Rebates			\$	(3)	\$	-		(3)
Back-tax collections		1,046		-		-		-
Motor vehicle tax		-		-		-		-
16/20 M Trucks		-		-		-		-
Recreational vehicle tax		-		-		-		-
Interest on investments		92			_			
Total receipts	\$	1,138	\$	7,505	\$	7,243	<u>\$</u>	262
<b>Expenditures</b>								
Bond principal	\$	-	\$	11,000	\$	11,000	\$	-
Interest and fiscal charges		-		-		-		-
Cash basis reserve						8,595		8,595
Total expenditures	\$		<u>\$</u>	11,000	<u>\$</u>	19,595	<u>\$</u>	8,595
Receipts Over (Under) Expenditures	\$	1,138	\$	(3,495)				
Unencumbered Cash Balance, Beginning		24,352		25,490				
Unencumbered Cash Balance, Ending	\$	25,490	<u>\$</u>	21,995				

# Multi-Year Capital Improvement Fund Statement of Cash Receipts and Expenditures-Actual (Statutory Basis)

Cash Receipts	2009 <u>Actual</u>			2010 Actual
Investment income Operating transfers from general fund	\$	784 18,500	\$	42,000
Operating transfers from Sewer fund		4,000		5,000
Total receipts	\$	23,284	\$	47,000
Expenditures				
Administration	\$	1,170	\$	11,531
Swimming Pool		5,309		-
Cemetery		-		-
Building		4,830		5,091
Sewage Treatment		12,220		
Total expenditures	\$	23,529	\$	16,621
Receipts Over (Under) Expenditures	\$	(245)	\$	30,379
Unencumbered Cash Balance, Beginning		78,104		77,859
Unencumbered Cash Balance, Ending	\$	77,859	<u>\$</u>	108,238

# Library Construction Fund Statement of Cash Receipts and Expenditures-Actual (Statutory Basis)

Cash Receipts		2009 <u>Actual</u>		2010 <u>Actual</u>	
Community Development Block Grant Sale of general obligation bonds Miscellaneous Revenue	\$ 	107,000 110,000 - 217,000	\$ \$	- - 189 189	
Expenditures  Administration Architect Fees Legal Fees Construction Retire temporary notes  Total expenditures	\$ \$	10,996 13,565 758 174,721 106,914 306,954	\$	- - - - -	
Receipts Over (Under) Expenditures  Unencumbered Cash Balance, Beginning	\$	(89,954) 89,765	\$	189 (189)	
Unencumbered Cash Balance, Ending	\$	(189)	\$		

## Cemetery Endowment Fund Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

				2010					
							V	ariance-	
		2009					Fa	avorable/	
		<u>Actual</u>	Actual		Budget		(Unfavorable)		
Cash Receipts									
Lot sales	\$	-	\$	-	\$	3,500	\$	(3,500)	
Addition to Endowment		3,875		675		_		675	
Interest on investments		1,637		2,024		6,000		(3,976)	
Total receipts	\$	5,512	\$	2,699	\$_	9,500	\$	(6,801)	
Expenditures									
General operating	\$	_			\$	450	\$	450	
Operating transfer to general fund		1,637		2,024		6,000		3,976	
Total expenditures	\$	1,637	\$	2,024	\$	6,450	\$	4,426	
Receipts Over (Under) Expenditures	\$	3,875	\$	675					
Unencumbered Cash Balance, Beginning		119,079		122,954					
		· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·					
Unencumbered Cash Balance, Ending	\$	122,954	\$	123,629					

## City of Caldwell, Kansas Sewer Utility

## Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

		2010					
							Variance-
	2009						Favorable/
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	Q	<u>Unfavorable</u> )
Cash Receipts							
Sewer use fee	\$ 100,903	\$	113,661	\$	98,000	\$	15,661
Delinquent sewer use fee	3,085		3,760		6,250		(2,490)
Sewer dump fees	240		650		500		150
Assessed sewer fees	764		-		500		(500)
Delinquent set off payments	-		-		-		-
Other reimbursement	10		-		-		-
Utility Overpayments	-		364		-		364
Miscellaneous	-		(28)		-		(28)
Interest on investments	 1,201		1,580		1,000		580
Total receipts	\$ 106,203	\$	119,988	\$	106,250	\$	13,738
Expenditures							
Salaries - plant	\$ 23,091	\$	28,748	\$	28,000	\$	(748)
Salaries - admin	9,633		16,729		15,000		(1,729)
Utilities	2,669		1,974		3,000		1,026
Chemicals & supplies	2,236		431		1,500		1,069
Insurance	-		1,950		2,000		50
Equipment maintenance & rental	9,781		2,732		16,000		13,268
New equipment	6,012		3,549		3,000		(549)
Fuel	-		-		2,500		2,500
Consulting & Contractual	12,420		10,509		23,000		12,491
Schooling	254		350		250		(100)
Debt service							
-principal	28,784		29,564		29,564		-
-interest	14,196		13,489		13,489		-
-loan fees	1,454		1,382		1,382		-
Capital improvements	3,670		-		-		-
Other	757		1,016		400		(616)
Miscellaneous	-		-		10,000		10,000
Reimburse General Fund-employee benefits	10,000		10,000		10,000		_
Operating transfer to Equipment Reserve	-		1,000		1,000		-
Operating transfer to Capital Improvement	 4,000		5,000	_	5,000		-
Total expenditures	\$ 128,957	\$	128,422	\$	165,085	\$	36,663
Receipts Over (Under) Expenditures	\$ (22,754)	\$	(8,434)				
Unencumbered Cash Balance, Beginning	 100,471		77,717				
Unencumbered Cash Balance, Ending	\$ 77,717	<u>\$</u>	69,283				

## Storm Water Utility Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

			2010					
							Va	ariance-
	200	9					Fa	vorable/
	<u>Actu</u>	<u>al</u>	<u> </u>	<u>Actual</u>	<u>B</u>	Budget	(Unf	<u>avorable)</u>
Cash Receipts								
Utility Fees	\$	-	\$	2,057	\$	2,568	\$	(511)
Interest on investments								
Total receipts	\$		\$	2,057	\$	2,568	\$	(511)
<b>Expenditures</b>								
Capital improvements		-		-		2,500		2,500
Other			_		_			
Total expenditures	\$		\$		\$	2,500	\$	2,500
Receipts Over (Under) Expenditures	\$		\$	2,057				
Unencumbered Cash Balance, Beginning			_					
Unencumbered Cash Balance, Ending	<u>\$</u>		\$	2,057				

## Water Utility

## Statement of Cash Receipts and Expenditures-Actual and Budget (Statutory Basis)

Years Ended December 31, 2010 and 2009

						2010		
								ariance-
	2009							avorable/
	<u>Actual</u>			<u>Actual</u>		<u>Budget</u>	<u>(Uı</u>	<u>ıfavorable)</u>
Cash Receipts								
Water Sales	\$	- \$	5	25,103	\$	67,000	\$	(41,897)
Service Line Agreements		-		952		1,704		(752)
Reimbursements		-		1,218		-		1,218
Delinquent Utility Fees		-		201		-		201
Temporary Note Proceeds		-		775,000		775,000		0
Other		-		-		10,415		(10,415)
Interest on investments								
Total receipts	\$		<b>S</b>	802,474	\$	854,119	\$	(51,645)
Expenditures								
Salaries - plant	\$	- \$	8	9,060	\$	21,950	\$	12,890
Salaries - admin	Ψ	-		2,333	Ψ	5,000	Ψ	2,667
Utilities		_		3,230		3,850		620
Ads & Legals		_		330		250		(80)
Plant Supplies		_		1,594		210		(1,384)
Insurance		_		-		3,456		3,456
Equipment maintenance & rental		_		3,952		5,560		1,608
New equipment		_		17,162		20,000		2,838
Fuel		_				1,116		1,116
Consulting & contractual		_		3,634		-,,,,,		(3,634)
Schooling		_		20		190		170
Sales Tax		_		787		-		(787)
Debt service		_		, 0 ,				(/5/)
-principal		_		_		_		_
-interest		_		_		_		_
-loan fees		_		_		_		_
Capital improvements						50,000		50,000
Other		-		2,834		2,463		(371)
Reimburse General Fund - Emp. Benefits		_		2,034		16,960		16,960
Purchase of Water Utility		-		649,770		660,000		10,231
Cost of Issuance				5,815	_	-		(5,815)
Total expenditures	<u>\$</u>	\$	<b>S</b>	700,520	\$	791,005	\$	90,485
Receipts Over (Under) Expenditures	<u>\$</u>	<u>-</u> \$	<b>S</b>	101,954				
Unencumbered Cash Balance, Beginning								
Unencumbered Cash Balance, Ending	\$		<b>S</b>	101,954				

See accompanying notes 25

## **Agency Funds**

## **Statement of Cash Receipts and Cash Disbursements**

For the Year Ended December 31, 2010

								Ad	ld		
							Ending	Outsta	nding		Ending
	Beginning	g		Cash	C	Cash	Unencumbered	Encu	mbr./		Cash
<u>Fund</u>	Cash Balan	ice	Receipts		<b>Disbursements</b>		Cash Balance	Accounts Pay.		Balance	
Municipal Judges Training	\$	_	\$	719	\$	719	\$ -	\$	137	\$	137

### **Notes to Financial Statements**

December 31, 2010 and 2009

## 1. Summary of Significant Accounting Policies

The City has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas.

## Reporting Entity

The City of Caldwell is a municipal corporation governed by an elected threemember commission. The City receives funding from local, state, and Federal governmental sources and must comply with the restrictions of these funding sources. However, the City is not included in any other "reporting entity" since the Commission is elected by the public and has decision making authority.

Discretely Presented Component Units. Under Governmental Accounting Standards Board (GASB) Statement 14, the City has two component units which under the statement would be included in the reporting entity. The City has elected not to include the financial statements of these component units in its financial statements, but has instead included component unit financial statements as appendices to this report to emphasize that they are legally separate from the city. The governing bodies of both of these component units are appointed by the city.

- 1. The Caldwell Public Library Board The City of Caldwell Library Board operates the City's public library. Acquisition or disposition of real property by the board must be approved by the city. Bond issuances must also be approved by the city. Financial statements of this component unit can be found at Appendix 1.
- 2. <u>Housing Authority</u> The City of Caldwell Public Housing Authority operates subsidized public housing. The housing authority can sue and be sued, and can buy, sell, or lease real property. Bond issuances must be approved by the city. Financial statements of this component unit can be found at Appendix 2.

### Budgets

Applicable Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless exempted by a specific statute), debt service funds and enterprise funds. All budgets are prepared utilizing the modified accrual basis further modified by the encumbrance method of accounting – that is, commitments evidenced by documents such as purchase orders and contracts, in addition to disbursements and accounts payable, are recorded as expenditures. The statutes provide for the following sequence and timetable in adoption of budgets:

### **Notes to Financial Statements**

December 31, 2010 and 2009

## 1. Summary of Significant Accounting Policies (continued)

## Budgets (continued)

- a. Preparation of budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper on or before August 5 of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15<sup>th</sup>, but at least ten days after publication of notice of hearing.
- d. Adoption of final budget on or before August 25<sup>th</sup>

The statues allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were for the Industrial Development Fund, Cemetery Improvement Fund, Water Utility Fund, Storm Water Utility Fund and General Fund for the year ended December 31, 2010.

Kansas statutes permit transferring budgeted amounts between line items within an individual fund. However, such statues prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using statutory basis of accounting as described below. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds, and the following special revenue funds – special law enforcement, municipal judge training, municipal equipment reserve and fire insurance fund.

Spending in funds which are not subject to the legal annual operating budget requirement are controlled by federal regulations, other statutes, or by use of internal spending limits established by the governing body.

### Reimbursements

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the budget has been adjusted when necessary to show compliance with the budget law.

## **Notes to Financial Statements**

December 31, 2010 and 2009

## 1. Summary of Significant Accounting Policies (continued)

## Statutory Basis of Accounting

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

## Departure from Accounting Principles Generally Accepted in the United States

The basis of accounting described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under generally accepted accounting principles, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported may not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. General fixed assets that account for the land, buildings, and equipment owned by the municipality are not presented in the financial statements. Also, general long-term debt such as general obligation bonds, temporary notes, and compensated absences are not presented in the financial statements.

The municipality has obtained a waiver from generally accepted accounting principles which allows the municipality to revert to the statutory basis of accounting.

### Cash Equivalents

Idle funds are invested in certificates of deposit and in a commercial bank money market fund. These are considered cash and are stated at cost, which approximates market value. There are no cash equivalents.

Cash balances in all funds are considered in determining the amount to be invested, and unless specifically designated, investment income is generally apportioned to the various funds in the ration of funds invested.

### **Notes to Financial Statements**

December 31, 2010 and 2009

## 1. Summary of Significant Accounting Policies (continued)

### Property Taxes and Other Receivables

In accordance with governing State statutes, property taxes levied during the current year are revenue sources to be used to finance the budget of the ensuing year. Taxes are assessed on a calendar year basis and are levied and become a lien on the property on November 1 of each year. The County Treasurer is the tax collection agent for all taxing entities with the County. Property owners have the option of paying one-half or the full amount of the taxes levied on or before December 20 during the year levied with the balance to be paid on or before May 10 of the ensuing year. Consequently, for revenue recognition purposes, the taxes levied during the current year are not due and receivable until the ensuing year.

Recognized state shared taxes represent payments received during the current fiscal period. State statutes specify distribution dates for such shared taxes. For revenue recognition purposes, amounts collected and held by the State on behalf of the City at year-end are not due and receivable until the ensuing year.

Federal and State grant aid is reported as revenue when the related reimbursable expenditures are incurred. Unrestricted aid is reported as revenue in the fiscal year the entitlement is received.

Licenses, franchises, fees, fines, penalties, charges for services and other revenues are recorded when received in cash.

### <u>Investments</u>

Investments, consisting of certificates of deposit, are carried at cost, which approximates market value.

## Risk Management

The City generally covers its risk of loss with insurance coverage. There have not been any claims in the past three years in excess of the amount of insurance.

## General Fixed Assets

The City does not record capital fixed assets, such as land, building and equipment, in the general fixed assets account group, as required by generally accepted accounting principles. The disbursements for the purchase of these assets are considered as expenditures and no record of the fixed assets is reflected in the financial statements. Charter Ordinance No. 3 was adopted February 9, 1979, exempting the City from state statutes requiring fixed asset accounting.

## City of Caldwell, Kansas Notes to Financial Statements

December 31, 2010 and 2009

## 1. Summary of Significant Accounting Policies (continued)

## Special Assessments

Projects financed in part by special assessments are financed through the issuance of general obligation bonds, which are secured by the full faith and credit of the City and are retired from the City's debt service fund. Further, state statutes permit the levying of additional general ad valorem property taxes in the City's debt service fund to finance delinquent special assessments receivable. Consequently, special assessments receivable are accounted for within the debt service fund. Special assessment taxes are levied over a ten or fifteen year period and the annual installments are due and payable with annual ad valorem property taxes. The City may foreclose liens against property benefited by special assessments when delinquent assessments are two years in arrears.

## Lease Obligations

Long-term leases are not generally capitalized unless the terms of the lease include an option to purchase at such a price the payments made on the lease clearly represent the purchase of an economic interest.

### Compensated Absences

All full-time employees earn vacation at the rate of ten days after one year of service, and fifteen days after fifteen years of employment. However, no unused vacation can be carried over from one employment year to another. Upon termination or resignation from service with the City, employees are entitled to payment for all accrued vacation earned prior to termination or resignation. All employees on permanent status earn sick leave at the rate of one calendar day per month with a 90-day maximum accumulation. Upon termination or resignation, any employee who has ten years or more of continuous service will be entitled to pay for up to 30 days at the employee's current rate of salary.

### Pension Plan

Substantially all full-time employees are members of the State of Kansas Public Employees' Retirement System, which is a multi-employer statewide pension plan. The City's policy is to fund all pension costs accrued; such costs to be funded are determined annually by the System's actuary as further discussed in Note 5.

### **Notes to Financial Statements**

December 31, 2010 and 2009

## 2. Fund Descriptions

In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The following types of funds comprise the financial activities of the City for the year 2010:

### Governmental Funds

General Fund is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted, by law or administrative action, to expenditure for specified purposes.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt, and the financing of special assessments which are general obligations of the City.

Capital Project Funds are used to account for financial resources segregated for the acquisition of major capital facilities (other than those financed by enterprise funds).

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for others. These include expendable trust funds, nonexpendable trust funds and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Nonexpendable trust funds are accounted for in the same manner as proprietary funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## **Proprietary Funds**

Enterprise Funds--to account for operations that (a) are financed and operated in a manner similar to private business enterprises--where the stated intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

## City of Caldwell, Kansas Notes to Financial Statements

December 31, 2010 and 2009

### 3. Cash and Cash Equivalents

## **Deposits**

State law requires that the City deposit its funds in financial institutions that have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the bank's provide an acceptable rate of return. In addition, state law requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies which would limit concentration of credit or custodial credit risk. The City's deposits at year-end, consisting of checking and savings accounts, certificates of deposit and bank money market funds, had a carrying amount of \$1,303,592. At December 31, 2010, the City had bank balances (before outstanding checks) and insurance and collateral coverage as follows:

	Sto	ck Exchange	Caldwell		
		<u>Bank</u>	State Bank		<u>Total</u>
Insured	\$	453,834	\$ 250,000	\$	703,834
Uninsured, collateral held by the City's agent in the City's name		471,725	143,510		615,235
Total	\$	925,559	\$ 393,510	<u>\$</u>	1,319,069

Uninsured deposits are collateralized by pledged securities held under joint custody receipts issued by third-party banks in the city's name. The pledged securities are held under a tri-party custodial agreement between the city, the pledging bank, and the independent third-party bank holding the pledged securities. All City deposits are Category 1 secured, which has the lowest level of custodial credit risk.

The City is authorized by state law to invest in deposits of local financial institutions and, in certain instances, specified United States Treasury obligations and repurchase agreements. During 2010, the City held all funds in cash and cash equivalents.

## **Notes to Financial Statements**

December 31, 2010 and 2009

## 4. Long Term Debt

Changes in Long Term Debt for the City for the year ended December 31, 2010 were as shown below. Total interest and service charges paid in 2010 were \$15,323.

Issue	Interest	Rate	Date of Issue	A	mount of	Date of Fi Maturit			/1/2010 Balance		Additions		ductions/ ayments		12/31/10 Balance		
General Obligation Bo		Hate	Dute of 135uc		13340	Widtailt	y		Dalarice		Additions		dyments		balance	-	
Series 2009	0%		4/15/2009	\$	,	4/1/2			110,000		-		11,000	\$	99,000		
Series 2010	0%	)	9/22/2010	Ç	222,109	9/28/2	.020	_	<u> </u>	_	222,109	_	<u>-</u>	_	222,109		
								<u>\$</u>	110,000	\$	222,109	\$	11,000	\$	321,109		
Capital Leases																	
Fire pumper	5.88	%	8/11/2000	) \$	152,627	5/1/2	2010	\$	19,183	\$	-	\$	19,183	\$	-		
2004 Chevy truck	4.00	%	6/5/2009	\$	11,001	6/5/2	2011		5,414		-		5,414		-		
2006 Chevy truck	4.00	%	6/25/2009		10,000	6/25/2			4,899		-		4,899		-		
Steel spreader	4.01	%	11/3/2009	\$	7,546	11/3/2	2012		7,546		-		-		7,546		
Accounting software			8/14/2009		7,196	8/14/2	2011		7,196		-		3,527		3,669		
2010 Dodge Charger			2/15/2010		10,000	2/15/2			_		10,000		-		10,000		
2 New Mowers	4.00		4/19/2010		10,310	4/19/2			-		10,310		-		10,310		
Bobcat Skidsteer	4.75		8/2/2010		26,913	8/2/2			-		26,913		3,919		22,994		
2006 Chevy truck	4.00		9/7/2010		15,275	9/7/2			-		15,275		5,275		10,000		
,								\$	44,238	\$	62,498	\$	42,217	\$	64,518		
Compensated Absence	es							\$	9,286	\$	3,947	\$	_	\$	13,233		
Temporary Notes								<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>			
Series 2010	0.69	%	10/15/2010	) \$	775,000	4/11/2	2011	\$	-	\$	775,000	\$	-	\$	775,000		
Other Debt										-	· ·				· ·		
St of KS Water Pollut	tion Revol	ving Lo	an Fund														
	2.44	%	6/10/2004	\$	687,000	3/1/2	2025	\$	560,160	\$	-	\$	29,564	\$	530,596		
Total Long Te	erm Debt							\$	723,683	\$	1,063,554	\$	82,781	\$	1,704,456		
Schedule of Maturity of	of Long-Te	rm Del	bt														
,	Ţ					Year of Pay	men	ıt									
	201	1	2012		2013	2014			2015	2	2016-2020	2	021-2025		2026-2030	_	<u>Total</u>
Principle																	
GO bonds	\$ 3	3,211	\$ 33,211	\$	33,211	\$ 33,	211	\$	33,211	\$	155,055	\$	-	\$	-	\$	321,109
Capital Leases	4	3,365	17,580		3,573		-		-		-		-		-		64,518
Temporary Notes	77	5,000	-		-		-		-		-		-		-		775,000
Other Debt		<u>0,364</u>	31,187	_	32,031		<u>899</u>	_	33,790	_	183,180	_	187,146	_		_	530,596
	\$ 88	<u>1,941</u>	\$ 81,978	<u>\$</u>	68,815	\$ 66,	<u>110</u>	<u>\$</u>	67,001	<u>\$</u>	338,234	<u>\$</u>	187,146	\$	<del></del>	<u>\$</u>	1,691,224
Interest	<u> </u>		<u> </u>	,				,		,		,		٠,			
GO bonds	\$	-	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Capital Leases		3,089	851		143		-		-		-		-		-		4,084
Temporary Notes		2,325	-		-		-		-		-		-		-		2,325
Other Debt		4,070	13,248		12,403		536	_	10,645	_	38,993	_	12,810	_	<del>-</del>	_	113,705
	<u>§ 1</u>	<u>7,160</u>	<u>\$ 14,099</u>	<u>S</u>	12,546	<u>S 11,</u>	<u>536</u>	<u>\$</u>	10,645	<u>S</u>	38,993	<u>S</u>	12,810	<u>S</u>	<del></del>	<u>S</u>	117,789

### **Notes to Financial Statements**

December 31, 2010 and 2009

### 5. Pension Plan

The City of Caldwell, Kansas participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by state statute. KPERS provides retirements benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603-3869) or by calling 1-888-275-5737.

State statute K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute for January 1 through December 31, 2010 was 7.14% (includes 1% for insurance. The City of Caldwell, Kansas employer contributions to KPERS for the years ended December 31, 2010, 2009 and 2008 were \$18,258, \$11,112 and \$10,959 respectively, and were equal to the statutory required contributions for each year.

### 6. Other Post Employment Benefits

As provided by state law, City retirees may participate in the group health insurance plan. As it is the State of Kansas group plan, they bill the participant directly and are responsible for the full premium. Any indirect subsidy paid by the City as a result of having retirees in the insurance pool has not been quantified in these financial statements.

### 7. Capital Projects Fund

The City had no major capital projects in this fund during 2010.

### 8. Interfund Transfers

Operating transfers were as follows:

From: Cemetery Endowment Fund	To:	General	\$ 2,024
General Fund		Equipment Reserve	54,183
General Fund		Multi-Year Capital Improvements	47,000
Sewer Utility Fund		Multi-Year Capital Improvements	5,000
Sewer Utility Fund		Equipment Reserve	1,000

### **Notes to Financial Statements**

December 31, 2010 and 2009

### 9. Compliance with Finance-Related Legal and Contractual Provisions

See Statement 2 for one fund for which expenditures exceeded budget, in violation of K.S.A. 79-2935. There were no other violations of finance-related legal and contractual provisions during 2010.

### 10. Contingencies

### Litigation

The City may be a party to various legal proceedings that normally occur in the course of governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings; however, there are no current proceedings against the City.

### **Grant Program Involvement**

In the normal course of operations, the City participates in various federal, state or corporate grant programs from year to year. The programs are often subject to additional audits by agents of the granting agency, the purpose of which is to ensure compliance with the specific conditions of the grant. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

#### 12. Subsequent Events

In September, 2010, the City completed the purchase of the privately owned water utility serving the City of Caldwell and began operating it as an enterprise fund of the City. Temporary notes were issued in the amount of \$775,000 to complete the start-up and purchase of the utility. The temporary notes were paid off in March 2011 with the issuance of USDA guaranteed general obligation bonds. Community development block grant funding was approved for the Community Building in February 2011.

## **Schedule of Expenditures of Federal Awards**

For the Year Ended December 31, 2010

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA <u>Number</u>	Pass-Through Entity Identifying <u>Number</u>	Federal penditures
Department of Agriculture Direct Programs: Community Facilities Loans and Grants Case Number 18-096 (Direct Loan)	10.766	N/A	\$ 679,474
Total Department of Agriculture Direct Programs			\$ 679,474
Total Expenditures of Federal Awards			\$ 679,474

## Notes to the Schedule of Expenditures of Federal Awards

December 31, 2010

### Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of the City of Caldwell, Kansas under programs of the federal government for the year ended December 31, 2010. The information in this schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the schedule presents only a selected portion of the operations of the operations of the City of Caldwell, Kansas, it is not intended to and does not present the financial position, changes in net assets or cash flows of the City of Caldwell, Kansas.

### Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Passthrough entity identifying numbers are presented where available.

#### Note 3. Loan Program Information

During 2010, the City obtained \$775,000 of interim financing for its 2010 Rural Development Project, with permanent financing obtained in April, 2011 from USDA. Though the 2010 expenditures are considered expenditures of federal funds for 2010, at 12/31/2010, there were no outstanding loans to USDA under this program. However, there was \$321,109 in outstanding GO bonds from prior USDA Rural Development projects.

## **Summary Schedule of Prior Audit Findings**

For the Year Ended December 31, 2010

### Findings and Questioned Costs—Major Federal Award Programs Audit

None—2010 is the first year the auditee has been subject to a Single Audit, so there are no prior findings relative to Federal awards in the past two years.

### **Schedule of Findings and Questioned Costs**

For the Year Ended December 31, 2010

### Section I—Summary of Auditor's Results

#### Financial Statements

- Type of auditor's report issued: Unqualified opinion on the 2010 prescribed basis financial statements of the City of Caldwell, Kansas.
- Internal control over financial reporting:
  - Two significant deficiencies relating to financial reporting were disclosed by the audit of the financial statements. These were findings 2010-1 and 2010-3.
  - o Both of those significant deficiencies were identified as material weaknesses
- Noncompliance material to financial statements noted: None disclosed by the audit

#### Federal Awards

- Internal controls over major programs:
  - One significant deficiency relating to internal controls over major programs was disclosed by the audit. This was finding 2010-2.
  - o Finding 2010-2 was identified as a material weakness
- Type of auditor's report issued on compliance for major programs: Unqualified opinion
- Any audit findings that are required to be reported in accordance with section 510(a) of OMB Circular A-133: None disclosed by the audit.
- Identification of major programs: The following was tested as a major program:
  - Department of Agriculture, Direct Program, Community Facilities Loans and Grants, Federal CFDA Number 10.766
  - The dollar threshold used to distinguish between Type A and Type B programs: \$300,000
- The City of Caldwell did not qualify as a low-risk auditee

### **Section II—Financial Statement Findings**

### <u>Finding 2010-1: Internals Control over Preparation of the Schedule of Expenditures of</u> Federal Awards

#### Criteria:

OMB Circular A-133, ¶\_.300(a) and (d) requires auditees to identify all federal awards, including CFDA numbers and to prepare appropriate financial statements in accordance with ¶\_.310

### **Schedule of Findings and Questioned Costs**

For the Year Ended December 31, 2010

#### Condition:

Management was unaware of the specific requirements of the schedule of expenditures of federal awards, including CFDA number of the award and amount expended during the audit period.

#### Context:

The City has not met the Single Audit threshold and has not been required to prepare a schedule of expenditures of federal awards in prior years. In 2010 the City had one federal award and received extensive assistance directly from the granting agency with respect to compliance issues, but this assistance did not extend to preparation of the schedule of expenditures of federal awards.

### Effect:

Without knowledge of these requirements, management would not be able to properly prepare the schedule of expenditures of federal awards and related notes or take responsibility for them if auditor assistance was used in drafting them.

#### Cause:

The City receives few federal awards and prior to 2010, did not meet the Single Audit threshold. Therefore management had no experience in preparing a schedule of expenditures of federal awards.

#### Recommendation:

Management should become familiar with the requirements for preparation of the schedule of expenditures of federal awards. Management should use a disclosure checklist in evaluation of the non-audit services of drafting the schedule of expenditures of federal awards.

Views of Responsible Officials and Planned Corrective Action:

Management concurs with this finding. Management has obtained materials from Compliance Supplement and the AICPA Governmental Audit Quality Center to assist in identifying reporting and compliance requirements with respect to federal awards, and a disclosure checklist that was used to evaluate the auditor's non-audit services in drafting the schedule of expenditures of federal awards.

### **Schedule of Findings and Questioned Costs**

For the Year Ended December 31, 2010

#### Finding 2010-3 Internal Controls Over Utility Accounts Receivables

#### Criteria:

Good internal controls over include a reconciliation of subsidiary utility accounts receivable to a predetermined control total. This procedure validates the accuracy of the subsidiary accounts and can detect errors and improper entries to these accounts, including those associated with fraudulent activities. These procedures also include comparing amounts posted to accounts receivable for billings, collections and adjustments to authorized and approved transactions.

#### Condition:

There are not monthly reconciliations of utility subsidiary accounts receivable to a control total, there is no reconciliation of payments posted to accounts receivable with cash collections and there is no reconciliation of total adjustments with approved customer adjustments.

#### Context:

In the fourth quarter of 2010, the City purchased a water utility system serving its citizens. Prior to this purchase, the privately owned utility also provided utility billing services for the City's sewer utility, therefore, the City only had two months of 2010 where it was responsible for subsidiary utility accounts receivable.

### Effect:

Since there is currently no procedure to determine if all transactions to utility subsidiary accounts receivable agree with approved amounts, erroneous or fraudulent entries could be made to the utility accounts receivable and not be detected. Utility accounts receivable and related utility revenue could be misstated.

#### Cause:

Prior to the fourth quarter of 2010, the City contracted the maintenance of subsidiary accounts receivable accounting to a third party for its sewer utility. Therefore, when the City assumed these procedures upon purchase of the water utility system, it had no established procedures or experience in maintaining these records.

### **Schedule of Findings and Questioned Costs**

For the Year Ended December 31, 2010

#### Recommendation:

Each month the City should compute the expected utility accounts receivable control total by adjusting the previous month's control totals by current month billings, collections per general ledger and a ledger of approved adjustments. This control total should then be reconciled to the subsidiary control total and any difference investigated.

Views of Responsible Officials and Planned Corrective Action:

Management concurs with this finding and will implement this recommendation as soon as possible.

### Section III—Federal Award Findings and Questioned Costs

#### **ALL FEDERAL PROGRAMS:**

## <u>Finding 2010-1: Internal Controls over Preparation of the Schedule of Expenditures of Federal Awards</u>

See Section II for a detailed explanation of this finding of a material weakness in internal control over preparation of the schedule of expenditures of federal awards and notes.

### Finding 2010-2 Internal Controls Over Compliance with Federal Requirements

#### Criteria:

OMB Circular A-133, ¶\_.300(b) requires that auditees maintain a system of internal control that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs.

#### Condition:

For all direct and material compliance requirements, there were no effective control procedures over three of the five elements of internal control-Risk Assessment, Information and Communication and Monitoring. In addition, for the Reporting and Special Provisions compliance requirements, both direct and material, there were no effective procedures for performing Control Activities. The City did not identify direct and material compliance requirements of the program and formulate an internal control system to ensure compliance.

### **Schedule of Findings and Questioned Costs**

For the Year Ended December 31, 2010

#### Context:

For the major program there was significant involvement of USDA personnel in 2010 that ensured compliance with Activities Allowed and for Allowable Costs and Procurement, providing for these compliance requirements effective Control Activities, therefore the lack of the Risk Assessment, Information and Communication and Monitoring elements of internal control did not negatively effect compliance. However, for the Reporting and Special Provisions requirements, where there was no concurrent consultation and involvement by USDA, the lack of controls would have most likely resulted in a failure to comply had these provisions been applicable to 2010 activities. There was only one program administered by the City during 2010.

### Effect:

Without an effective system of internal control over compliance with direct and material requirements of Federal programs, there is a greater risk that the City will not comply with these requirements

#### Cause:

The auditee is a small entity that does not have a dedicated grant administration function. It receives few federal awards and has had minimal experience in administration of them.

#### Recommendation:

Upon receipt of a Federal Award, the City should identify relevant information about the award, identify direct and material compliance requirements, develop effective internal controls to ensure compliance and assign responsibilities for such within the organization.

### Views of Responsible Officials and Planned Corrective Action:

Management concurs with this finding. Management has reviewed applicable requirements found in the Compliance Supplement for the major program and has obtained additional checklists from the AICPA Governmental Auditing Quality Center to assist in identifying requirements and developing internal control procedures to ensure compliance for future awards received.

## **General Fund**

## Detailed Statement of Cash Receipts and Expenditures-Actual and Budget

						2010			
							7	ariance-	
		2009					Favorable/		
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
<u>Taxes</u>			_						
Ad valorem property tax	\$	365,112	\$	347,765	\$	334,832	\$	12,933	
Less NRP rebates		(3,654)		(143)		(5,337)		5,194	
Delinquent tax collections		9,941		-		-		-	
Special assessments		640		-		-		-	
Motor vehicle tax		68,058		36,159		54,463		(18,304)	
16/20 M tax		870		1,191		823		368	
Recreational vehicle tax		961		629		767		(138)	
Transient guest tax		139		-		-		-	
Local sales and use tax		106,625		139,874	_	97,000		42,874	
Total taxes	\$	548,692	\$	525,474	\$	482,548	\$	42,926	
Intergovernmental Revenues									
Highway connecting links	\$	9,749	\$	9,756	\$	9,800	\$	(44)	
Excise tax		1,009		1,135		1,500		(365)	
Liquor tax		2,021		2,333		-		2,333	
State Payments		-		87		-		87	
County highway		6,000		6,000	_	6,000			
Total intergovernmental revenues	<u>\$</u>	18,779	\$	19,311	\$	17,300	\$	2,011	
Licenses and Permits									
Franchise fees	\$	92,914	\$	84,858	\$	90,000	\$	(5,142)	
Permits		70		245		150		95	
Dog licenses		998		905		1,000		(95)	
Alcohol licenses		800		775		1,600		(825)	
Other licenses		335		735	_	30		705	
Total licenses and permits	\$	95,117	\$	87,518	\$	92,780	\$	(5,967)	
Fines and Fees									
Traffic fines and fees	\$	2,504	\$	5,743	\$	4,500	\$	1,243	
Monument fees		450		375		400		(25)	
Impound fees		450		225		200		25	
Accident report fees		10		20		25		(5)	
Total fines and fees	\$	3,414	\$	6,363	\$	5,125	\$	1,238	

## **General Fund**

## Detailed Statement of Cash Receipts and Expenditures-Actual and Budget

Rural fire contracts and runs         26,250         15,110         16,000         (88)           Copies and faxes         31         11         100         (88)           Swimming pool receipts         5,465         5,788         5,500         28           Charges for Services         -         488         150           Other         81         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property         -									
Grave openings and closings         \$ 7,225         \$ 11,450         \$ 9,000         \$ 2,45           Rural fire contracts and runs         26,250         15,110         16,000         (85           Copies and faxes         31         11         100         (85           Swimming pool receipts         5,465         5,788         5,500         28           Charges for Services         -         488         150           Other         81         -         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property           Interest on idle funds         \$ 6,003         \$ 4,150         \$ 3,500         \$ 65           Sale of surplus property         -         -         -         2,241         2,000         22           Building rent         3,711         4,904         4,000         90         90           Total use of money and property         \$ 11,480         \$ 11,295         \$ 9,500         \$ 1,75           Other Revenue           Sale of cemetery lots         \$ 1,525         \$ 300         \$ 2,000         \$ (1,70           Swimming pool concessions         3,368					<u>Actual</u>		Budget	F	avorable/
Rural fire contracts and runs         26,250         15,110         16,000         (88)           Copies and faxes         31         11         100         (88)           Swimming pool receipts         5,465         5,788         5,500         28           Charges for Services         -         488         150           Other         81         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property         -	Charges for Services								
Copies and faxes         31         11         100         (6)           Swimming pool receipts         5,465         5,788         5,500         28           Charges for Services         -         488         150           Other         81         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property           Interest on idle funds         \$ 6,003         \$ 4,150         \$ 3,500         \$ 65           Sale of surplus property         -         -         -         -           Airport & hanger lease         1,766         2,241         2,000         22           Building rent         3,711         4,904         4,000         90           Total use of money and property         \$ 11,480         \$ 11,295         \$ 9,500         \$ 11,75           Other Revenue           Sale of cemetery lots         \$ 1,525         \$ 300         \$ 2,000         \$ (1,70           Swimming pool concessions         3,368         2,721         3,000         (27           Donations         1,219         11,392         1,000         10,33           Reimbursements	Grave openings and closings	\$	7,225	\$	11,450	\$	9,000	\$	2,450
Swimming pool receipts         5,465         5,788         5,500         28           Charges for Services         -         488         150         -           Other         81         -         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property           Interest on idle funds         \$ 6,003         \$ 4,150         \$ 3,500         \$ 65           Sale of surplus property         -         -         2,241         2,000         24           Building rent         3,711         4,904         4,000         90           Total use of money and property         \$ 11,480         \$ 11,295         \$ 9,500         \$ 11,76           Other Revenue           Sale of cemetery lots         \$ 1,525         \$ 300         \$ 2,000         \$ (1,70           Swimming pool concessions         3,368         2,721         3,000         (27           Donations         1,219         11,392         1,000         10,35           Reimbursements         35,340         20,867         -         20,86           Reimbursement from Sewer         10,000         10,000         10,000 <td>Rural fire contracts and runs</td> <td></td> <td>26,250</td> <td></td> <td>15,110</td> <td></td> <td>16,000</td> <td></td> <td>(890)</td>	Rural fire contracts and runs		26,250		15,110		16,000		(890)
Charges for Services         -         488         150           Other         81         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property           Interest on idle funds         \$ 6,003         \$ 4,150         \$ 3,500         \$ 65           Sale of surplus property         -	Copies and faxes		31		11		100		(89)
Other         81         -         -           Total charges for services         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property           Interest on idle funds         \$ 6,003         \$ 4,150         \$ 3,500         \$ 65           Sale of surplus property         - <td>Swimming pool receipts</td> <td></td> <td>5,465</td> <td></td> <td>5,788</td> <td></td> <td>5,500</td> <td></td> <td>288</td>	Swimming pool receipts		5,465		5,788		5,500		288
Use of Money and Property         \$ 39,052         \$ 32,847         \$ 30,750         \$ 1,76           Use of Money and Property         -	Charges for Services		-		488		150		
Use of Money and Property           Interest on idle funds         \$ 6,003         \$ 4,150         \$ 3,500         \$ 65           Sale of surplus property         -         -         -         -           Airport & hanger lease         1,766         2,241         2,000         24           Building rent         3,711         4,904         4,000         96           Total use of money and property         \$ 11,480         \$ 11,295         \$ 9,500         \$ 1,79           Other Revenue           Sale of cemetery lots         \$ 1,525         \$ 300         \$ 2,000         \$ (1,70           Swimming pool concessions         3,368         2,721         3,000         (27           Donations         1,219         11,392         1,000         10,35           Reimbursements         35,340         20,867         -         20,86           Reimbursement from Sewer         10,000         10,000         10,000           Grants         -         -         -         -           Endowment from Cem Lot (Int)         -         47         -           Miscellaneous         23         1,278         -         1,27           Total other revenue         \$ 51	Other		81		-		-		_
Interest on idle funds       \$ 6,003       \$ 4,150       \$ 3,500       \$ 65         Sale of surplus property       -       -         Airport & hanger lease       1,766       2,241       2,000       22         Building rent       3,711       4,904       4,000       90         Total use of money and property       \$ 11,480       \$ 11,295       \$ 9,500       \$ 1,79         Other Revenue         Sale of cemetery lots       \$ 1,525       \$ 300       \$ 2,000       \$ (1,70         Swimming pool concessions       3,368       2,721       3,000       (27         Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,86         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -       -         Endowment from Cem Lot (Int)       -       47       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Total charges for services	\$	39,052	\$	32,847	\$	30,750	\$	1,760
Sale of surplus property       -         Airport & hanger lease       1,766       2,241       2,000       24         Building rent       3,711       4,904       4,000       90         Total use of money and property       \$ 11,480       \$ 11,295       \$ 9,500       \$ 1,79         Other Revenue         Sale of cemetery lots       \$ 1,525       \$ 300       \$ 2,000       \$ (1,70)         Swimming pool concessions       3,368       2,721       3,000       (27)         Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,86         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -       -         Endowment from Cem Lot (Int)       -       47       -       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Use of Money and Property								
Sale of surplus property       -         Airport & hanger lease       1,766       2,241       2,000       24         Building rent       3,711       4,904       4,000       90         Total use of money and property       \$ 11,480       \$ 11,295       \$ 9,500       \$ 1,79         Other Revenue         Sale of cemetery lots       \$ 1,525       \$ 300       \$ 2,000       \$ (1,70)         Swimming pool concessions       3,368       2,721       3,000       (27)         Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,86         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -       -         Endowment from Cem Lot (Int)       -       47       -       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Interest on idle funds	\$	6,003	\$	4,150	\$	3,500	\$	650
Airport & hanger lease       1,766       2,241       2,000       22         Building rent       3,711       4,904       4,000       90         Total use of money and property       \$ 11,480       \$ 11,295       \$ 9,500       \$ 1,70         Other Revenue         Sale of cemetery lots       \$ 1,525       \$ 300       \$ 2,000       \$ (1,70         Swimming pool concessions       3,368       2,721       3,000       (27         Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,86         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -       -         Endowment from Cem Lot (Int)       -       47       -       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55			-		,		,		=
Building rent         3,711         4,904         4,000         90           Total use of money and property         \$ 11,480         \$ 11,295         \$ 9,500         \$ 1,79           Other Revenue           Sale of cemetery lots         \$ 1,525         \$ 300         \$ 2,000         \$ (1,70)           Swimming pool concessions         3,368         2,721         3,000         (27)           Donations         1,219         11,392         1,000         10,35           Reimbursements         35,340         20,867         -         20,86           Reimbursement from Sewer         10,000         10,000         10,000           Grants         -         -         -         -           Endowment from Cem Lot (Int)         -         47         -           Miscellaneous         23         1,278         -         1,27           Total other revenue         \$ 51,475         \$ 46,605         \$ 16,000         \$ 30,55			1,766		2,241		2,000		241
Other Revenue         \$ 11,480         \$ 11,295         \$ 9,500         \$ 1,79           Sale of cemetery lots         \$ 1,525         \$ 300         \$ 2,000         \$ (1,70)           Swimming pool concessions         3,368         2,721         3,000         (27)           Donations         1,219         11,392         1,000         10,39           Reimbursements         35,340         20,867         -         20,86           Reimbursement from Sewer         10,000         10,000         10,000           Grants         -         -         -         -           Endowment from Cem Lot (Int)         -         47         -         -           Miscellaneous         23         1,278         -         1,27           Total other revenue         \$ 51,475         \$ 46,605         \$ 16,000         \$ 30,55									904
Sale of cemetery lots       \$ 1,525       \$ 300       \$ 2,000       \$ (1,70)         Swimming pool concessions       3,368       2,721       3,000       (27)         Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,867         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -       -         Endowment from Cem Lot (Int)       -       47       -       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Total use of money and property	\$	11,480	\$	11,295	\$	9,500	\$	1,795
Swimming pool concessions       3,368       2,721       3,000       (27)         Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,86         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -         Endowment from Cem Lot (Int)       -       47       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Other Revenue								
Donations       1,219       11,392       1,000       10,39         Reimbursements       35,340       20,867       -       20,86         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -         Endowment from Cem Lot (Int)       -       47       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55		\$	1,525	\$	300	\$	2,000	\$	(1,700)
Reimbursements       35,340       20,867       -       20,866         Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -         Endowment from Cem Lot (Int)       -       47       -         Miscellaneous       23       1,278       -       1,278         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Swimming pool concessions		3,368		2,721		3,000		(279)
Reimbursement from Sewer       10,000       10,000       10,000         Grants       -       -       -         Endowment from Cem Lot (Int)       -       47       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Donations		1,219		11,392		1,000		10,392
Grants       -       -       -       -         Endowment from Cem Lot (Int)       -       47       -         Miscellaneous       23       1,278       -       1,27         Total other revenue       \$ 51,475       \$ 46,605       \$ 16,000       \$ 30,55	Reimbursements		35,340		20,867		-		20,867
Endowment from Cem Lot (Int)  Miscellaneous  23 1,278 - 1,277  Total other revenue  \$ 51,475 \$ 46,605 \$ 16,000 \$ 30,55	Reimbursement from Sewer		10,000		10,000		10,000		-
Miscellaneous         23         1,278         -         1,278           Total other revenue         \$ 51,475         \$ 46,605         \$ 16,000         \$ 30,55	Grants		-		-		-		-
Total other revenue \$ 51,475 \$ 46,605 \$ 16,000 \$ 30,55	Endowment from Cem Lot (Int)		-		47		-		-
	Miscellaneous		23		1,278	_			1,278
	Total other revenue	\$	51,475	<u>\$</u>	46,605	\$	16,000	<u>\$</u>	30,558
Bond Proceeds	Bond Proceeds								
		\$		\$	222,109	\$		\$	222,109
Operating Transfers	Operating Transfers								
	<del></del>	\$	1,637	\$	2,024	\$	6,000	\$	(3,976)
Total general fund cash receipts \$ 769,646 \$ 953,546 \$ 660,003 \$ 292,45	Total general fund cash receipts	<u>\$</u>	769,646	\$_	953,546	\$	660,003	<u>\$</u>	292,454

## **General Fund**

## Detailed Statement of Cash Receipts and Expenditures-Actual and Budget

			2010						
							V	ariance-	
		2009					Fa	avorable/	
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Unfavorable)		
Administration									
Salaries	\$	52,107	\$	50,984	\$	52,000	\$	1,016	
Office supplies		6,363		5,747		3,500		(2,247)	
Utilities		4,055		4,301		5,000		699	
Audit		7,200		7,350		7,050		(300)	
Printing & legals		1,329		2,524		2,000		(524)	
Building maintenance		2,960		5,468		3,000		(2,468)	
Insurance and bonds		6,284		7,717		4,000		(3,717)	
Education and dues		2,912		5,255		2,500		(2,755)	
Planning Commission		-		-		500		500	
Other		2,550		1,127		2,500		1,373	
Unsafe buildings		6,500		900		10,000		9,100	
Total Administration	\$	92,260	\$	91,374	<u>\$</u>	92,050	\$	676	
<u>Police</u>									
Salaries	\$	92,864	\$	104,935	\$	110,000	\$	5,065	
Supplies		4,430		3,629		4,600		971	
Computer supplies & updates		5,866		4,052		1,500		(2,552)	
Utilities		3,185		3,637		7,250		3,613	
Equipment maintenance & rental		1,358		2,282		2,800		518	
Vehicle maintenance		3,362		5,196		5,000		(196)	
New equipment		2,648		7,962		2,000		(5,962)	
Fuel		5,286		8,146		10,000		1,854	
Building maintenance		102		534		500		(34)	
Insurance		17,473		8,940		13,000		4,060	
Ads & legals		639		99		400		301	
Dues & Education		1,695		2,147		1,475		(672)	
Impounding dogs		309		300		600		300	
Uniform maintenance		434		1,285		600		(685)	
Miscellaneous		1,164		1,025		2,000		975	
Drug Enforcement			_	851	_			(851)	
Total Police	<u>\$</u>	140,815	\$	155,019	\$	161,725	\$	6,706	

## **General Fund**

## Detailed Statement of Cash Receipts and Expenditures-Actual and Budget

			2010						
			- Varia					√ariance-	
		2009					F	avorable/	
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		(Unfavorable)	
<u>Fire</u>									
Salaries	\$	2,400	\$	2,400	\$	2,500	\$	100	
Supplies		4,808		3,864		4,500		636	
Equipment maint & rent		7,026		5,726		8,000		2,274	
Building maintenance		1,775		-		-		-	
Utilities		884		1,906		4,000		2,094	
Insurance		8,404		4,698		6,000		1,302	
Ads & legals		101		3,372		100		(3,272)	
New equipment		3,167		219,184		3,500		(215,684)	
City firemen reimbursement		4,026		3,098		5,000		1,902	
Rural firemen reimbursement		4,194		3,670		6,500		2,830	
Other		287		556		250		(306)	
Fuel		3,216		4,299		3,250		(1,049)	
Dues		20		288		700		413	
Total Fire	\$	40,308	\$	253,060	\$	44,300	\$	(208,760)	
Public Works									
Salaries	\$	64,911	\$	74,627	\$	77,800	\$	3,173	
Supplies	Ψ	9,571	Ψ	13,641	Ψ	5,150	Ψ	(8,491)	
Utilities		6,619		7,680		8,400		720	
Ads & legal publications		181		598		200		(398)	
Insurance		26,351		12,923		12,000		(923)	
Equipment maintenance		11,251		10,523		9,700		(823)	
Fuel		6,372		11,163		4,500		(6,663)	
Equipment repair		11,118		2,464		11,000		8,537	
Building maintenance		-		1,080		250		(830)	
New equipment		37,861		10,473		12,850		2,377	
Miscellaneous		1,876		1,278		550		(728)	
Materials		4,480		6,064		8,000		1,936	
Contracted work		2,080		24,330		20,000		(4,330)	
Transfer out		_,,,,,		,,,,,				-	
Street lighting		_		_		_		_	
Hydrant rental		2,625		1,794		3,800		2,006	
Chemicals		_,oo		686		-		(686)	
Bindweed		_		785	1,000			215	
Composting		_		-		1,200		1,200	
Total Street & Highway	\$	185,296	\$	180,108	\$	176,400	\$	(3,708)	

## **General Fund**

## Detailed Statement of Cash Receipts and Expenditures-Actual and Budget

			2010							
						Variance-				
		2009					Fa	vorable/		
		<u>Actual</u>	<u>Actual</u>			<u>Budget</u>	(Unfavorable)			
Street Lighting	\$ 23,328		\$	21,097	\$	77,000	\$	55,903		
<b>Community Building</b>										
Salaries	\$	2,450	\$	2,775	\$	3,500	\$	725		
Supplies		338		680		800		120		
Equipment rental		680		315		1,500		1,185		
Equipment maintenance		-		20		500		480		
Utilities		4,427		3,817		6,000		2,183		
Insurance		3,357		2,146		2,000		(146)		
Building maintenance		4,461		1,052		15,000		13,948		
Community Building Development	5,917			1,000		-		(1,000)		
Other	1,686					200		200		
Total Community Building	\$	23,316	\$	11,805	\$	29,500	\$	17,695		
Swimming Pool										
Salaries	\$	15,409	\$	13,805	\$	13,500	\$	(305)		
Supplies		1,006		435		3,500		3,065		
Maintenance materials		113		-		-		-		
Equipment maintenance		516		-		4,500		4,500		
New equipment								-		
Equipment rental				-		1,000		1,000		
Utilities		4,592		4,057		4,000		(57)		
Chemicals		1,834		1,585		1,000		(585)		
Merchandise		1,784		1,717		1,800		83		
Sales tax		225		213		350		137		
Schooling		185		240		100		(140)		
Ads & legals		108		90		100		10		
Other		25								
Total Swimming Pool	\$	25,797	\$	22,142	\$	29,850	\$	7,708		

## **General Fund**

## Detailed Statement of Cash Receipts and Expenditures-Actual and Budget

			2010							
							Variance-			
		2009					Fa	vorable/		
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>	(Un	favorable)		
<b>Employee Benefits</b>										
Social security & Medicare	\$	20,467	\$	23,124	\$	26,500	\$	3,376		
Worker's comp		9,225		-		9,500		9,500		
Unemployment tax		245		367		250		(117)		
KPERS retirement		11,713		17,657		12,000		(5,657)		
BlueCross/BlueShield		60,841		90,056	_	80,000		(10,056)		
Total Employee Benefits	\$	102,491	\$	131,203	\$	128,250	\$	(2,953)		
<u>Liability Insurance</u>	\$_	2,549	\$	2,346	\$	2,500	\$	154		
Capital Outlay	<u>\$</u>		\$	2,000	\$	50,000	\$	48,000		
Operating Transfers										
Sewer Utility	\$	=					\$	-		
Municipal Equipment Reserve		47,183		54,183		54,183		-		
Multi-Year Capital Improvements	_	18,500		42,000		42,000				
Total Operating Transfers	\$	65,683	\$	96,183	\$	96,183	\$			
Total general fund expenditures	<u>\$</u>	701,843	<u>\$</u>	966,337	<u>\$</u>	887,758	\$	(78,579)		

## **Accountant's Report and Financial Statements**

Year Ended December 31, 2010

Kenneth L Cooper Jr CPA, Chtd

**Certified Public Accountant** 

Wellington, Kansas

## Caldwell Public Library

Year Ended December 31, 2010

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## KENNETH L COOPER JR CPA, CHTD

## Certified Public Accountant

**Independent Auditor's Report** 

To the Board of Directors Caldwell Public Library Caldwell, Kansas

I have audited the financial statements of the Caldwell Public Library, a component unit of the City of Caldwell, Kansas, as of and for the years ended December 31, 2010 and 2009, as listed in the table of contents. These financial statements are the responsibility of the Library's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

As discussed in Note 1, The Caldwell Public Library of the City of Caldwell, Kansas prepared its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than accepted accounting principles generally accepted in the United States of America and the Library has omitted fixed assets from these financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the Caldwell Public Library of Caldwell, Kansas, as of December 31, 2010 and 2009, and the revenues received and expenditures paid for the years then ended on the basis of accounting described in Note 1.

Certified Public Accountant

August 25, 2011

## **Statement of Assets and Liabilities**

December 31, 2010 and 2009

### **Assets**

	<u>2010</u>		:	<u>2009</u>	
Cash in bank					
Stock Exchange Bank, general account					
General operating account	\$	7,719	\$	1,346	
Capital improvement account		6,721		2,810	
Caldwell State Bank, SCKLS account				2,507	
	<u>\$</u>	14,440	<u>\$</u>	6,663	

## **Liabilities and Fund Equity**

### **Fund Equity**

## Statements of Cash Receipts, Disbursements and Changes in Cash Balances

For the Years Ended December 31, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Cash Receipts		
Appropriation from the City of Caldwell	\$ 22,749	\$ 19,173
SCKLS grant	5,358	5,219
State grant	643	718
Fines and fees	97	123
Donations	6,970	635
Other grants	2,527	6,164
Interest earnings	39	99
Other	1,070	143
Total cash receipts	\$ 39,453	\$ 32,274
Cash Disbursements		
Salaries	\$ 12,384	\$ 13,841
Payroll taxes	1,093	1,117
Utilities	5,192	4,303
Repairs	642	154
Supplies	1,424	2,653
Books	3,380	6,647
Periodicals & electronic media	539	297
Summer reading program	629	1,302
Computer, automation and other equipment	_	4,391
Insurance	1,926	1,998
Contract services	750	750
Mileage	76	190
Capital outlay-building & furniture	_	6,509
Imaging project	2,848	-
Other	793	1,306
Total cash disbursements	\$ 31,676	\$ 45,458
Excess of Revenues Over (Under) Expenditures	\$ 7,777	\$ (13,184)
Cash Balance, Beginning of Year	6,663	19,847
Cash Balance, End of Year	<u>\$ 14,440</u>	\$ 6,663

### **Notes to Financial Statements**

Years Ended December 31, 2010 and 2009

### Note 1: Nature of Operations and Summary of Significant Accounting Policies

### Nature of Operations

The Caldwell Public Library (the Library) is a component unit of the City of Caldwell, created by a vote of the citizens under Kansas Statutes Annotated 12-1220. The Library has a seven member governing board which is appointed by the Caldwell City Commission. The Library receives funding for operating the City Library from the City of Caldwell and from other state agencies in the form of grants.

### Basis of Accounting

The Library uses the cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when cash is paid.

#### Inventory

Disbursements for inventory-type items are considered as expenditures at the time of purchase.

#### Fixed Assets

Fixed assets are charged to expense in the year of purchase, and no record of their purchase has been maintained in a general fixed asset group of accounts as required by generally accepted accounting principles.

### **Depository Security**

Bank balances were 100% secured by F.D.I.C. insurance coverage.

#### **Note 2: Building Project**

The City of Caldwell acquired a building in downtown Caldwell and received grant and loan funding to rehabilitate it for use by the Public Library. The project began in 2008 and was completed in 2009. The Public Library now occupies the new site.

## **Accountant's Report and Financial Statements**

December 31, 2010

Kenneth L Cooper Jr CPA, Chtd

**Certified Public Accountant** 

Wellington, Kansas

## Caldwell Housing Authority

Year Ended December 31, 2010

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## KENNETH L COOPER JR CPA, CHTD

## Certified Public Accountant

Independent Auditor's Report

To the Board of Directors Caldwell Housing Authority Caldwell, Kansas

I have audited the financial statements of the Housing Authority, a component unit of the City of Caldwell, Kansas, as of and for the years ended December 31, 2010 and 2009, as listed in the table of contents. These financial statements are the responsibility of the Housing Authority's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

As discussed in Note 1, The Housing Authority of Caldwell, Kansas prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In my opinion, the financial statements referred to above present fairly, in all material respects, the assets and liabilities of the Housing Authority of Caldwell, Kansas, as of December 31, 2010 and 2009, and the revenues received and expenses paid for the years then ended on the basis of accounting described in Note 1.

Certified Public Accountant

September 26, 2011

## Statement of Assets & Liabilities - Cash Basis

December 31, 2010 and 2009

### **Assets**

<u> </u>				
		<u>2010</u>		<u>2009</u>
Current Assets				
General operating	\$	3,091	\$	946
Security deposits		30,371		16,201
Memorial-improvement		1,993	_	1,674
Total cash	\$	35,455	\$	18,821
HUD loan prepayment		785		_
Total current assets	<u>\$</u>	36,240	\$	18,821
Fixed Assets				
Land	\$	4,000	\$	4,000
Building		217,512		217,512
Accumulated depreciation		(210,140)		(203,590)
Total fixed assets	\$	11,372	\$	17,922
Total Assets	<u>\$</u>	47,612	<u>\$</u>	36,743
<b>Liabilities and Fund Equity</b>				
<u>Liabilities</u>				
Notes payable, current portion	\$	5,527	\$	5,894
Notes payable, long term portion		94,279		99,012
Total liabilitities	\$	99,806	\$	104,906
Fund Equity				
Retained earnings	_	(52,194)		(68,172)
Total Liabilities and Fund Equity	<u>\$</u>	47,612	\$	36,734

## Statement of Income, Expense, and Changes in Retained Earnings - Cash Basis

For the Years Ended December 31, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Income		
Rental income	\$ 27,896	\$ 25,241
Government subsidy	5,616	6,668
Interest earned	308	600
Laundry, vending & misc	1,422	823
Donations	3,380	-
Property insurance reimbursement	15,862	-
Other revenue	34	1,000
Total income	\$ 54,518	\$ 34,332
Expense		
Repairs & maintenance	\$ 5,033	\$ 1,058
Painting & decorating	3,061	-
Grounds	-	1,075
Site management, salary	4,800	4,800
Payroll taxes	367	367
Insurance	4,923	6,848
Utilities	4,984	4,435
Miscellaneous	158	198
Depreciation	6,550	6,550
Appliances	-	-
Interest	8,673	9,089
Total expenses	\$ 38,549	\$ 34,420
Net income (loss)	\$ 15,969	\$ (88)
Retained earnings (deficit), beginning of year	(68,163)	(68,075)
Retained earnings (deficit), end of year	<u>\$ (52,194)</u>	\$ (68,163)

## **Notes to Financial Statements**

Years Ended December 31, 2010 and 2009

### Note 1: Nature of Operations and Summary of Significant Accounting Policies

### **Nature of Operations**

The Housing Authority (the Authority) is a component unit of the City of Caldwell. The Authority can sue and be sued, and can buy, sell or lease real property. Bond issuance must be approved by the City. The Authority rents subsidized housing to qualifying members of the community.

### Basis of Accounting

The Authority uses a cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when cash is paid. In addition to cash disbursements, depreciation on capital assets is recorded as an expense.

### **Fixed Assets**

The Authority records fixed assets at cost and depreciates them using a straight line method over the asset's useful life, which varies from 5 to 50 years.

### Note 2: Long – Term Debt

The following is a summary of long-term debt transactions of the Authority for the year ended December 31, 2009.

Notes Payable	<u>2010</u>	<u>2009</u>
Outstanding, January 1	\$104,906	\$ 109,973
Additions	0	0
Deletions	(5,100)	(5,067)
Outstanding, December 31	\$ 99,806	\$ 104,906

The USDA makes a direct subsidy payment on these notes, which are collateralized by the Authority's real estate, the amount of which is recorded as revenue and note payment on the financial statements. The following individual notes payable to USDA make up the balance of notes payable. Maturity date is based upon the current monthly payment amounts.

Note_	Interest Rate	Maturity Date	December 31, 2010 Balance
USDA #1	8.5%	3-31-22	\$ 94,682
USDA #2	8.0	3-31-22	<u>5,124</u>
			\$ 99,806

## **Notes to Financial Statements**

Years Ended December 31, 2010 and 2009

### Note 2: Long-Term Debt (continued)

The principal and interest payments due on the notes for the next five years and thereafter are as follows:

Year	<u>Pri</u>	ncipal	<u>Interest</u>		<u>Total</u>
2011		5,527	8,247		13,774
2012		6,014	7,760		13,774
2013		6,544	7,230		13,774
2014		7,120	6,653		13,773
2015		7,748	6,026		13,774
2016-2020		50,263	18,604		68,867
2021-2022		16,590	 976	_	17,566
	\$	99,806	\$ 55,496	\$	155,302

### Note 3: Cash and Cash Equivalents

The Authority maintains four bank accounts which are fully insured by FDIC. There are no cash equivalents.

## **Accountant's Report and Financial Statements**

December 31, 2010

Kenneth L Cooper Jr CPA, Chtd.

**Certified Public Accountant** 

Wellington, Kansas

## Caldwell Firemen's Relief Association

Year Ended December 31, 2010

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## KENNETH L COOPER JR CPA, CHTD

## Certified Public Accountant

Independent Auditor's Report

To the Firefighter's Relief Association City of Caldwell Caldwell, Kansas

I have audited the financial statements of the Firemen's Relief Association of Caldwell, Kansas, as of and for the years ended December 31, 2010 and 2009, as listed in the table of contents. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

As discussed in Note 1, The Firemen's Relief Association of Caldwell, Kansas prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In my opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the Firemen's Relief Association of Caldwell, Kansas, as of December 31, 2010 and 2009, and the revenues received and expenditures paid for the years then ended on the basis of accounting described in Note 1.

Certified Public Accountant

August 25, 2011

## **Statement of Assets & Liabilities**

December 31, 2010 and 2009

## **Assets**

<u>2010</u>	<u> 2009</u>
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### **Cash and Cash Investments**

Checking and savings accounts Certificate of deposit	\$ 69,783 40,000	\$ 84,707 40,000
	\$ 109,783	\$ 124,707

## **Liabilities and Fund Equity**

### **Fund Equity**

Cash balance, restricted for benefits \$109,783 \$124,707

## Statement of Cash Receipts, Disbursements and Changes in Cash Balances

For the Years Ended December 31, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Cash Receipts		
Kansas Insurance Commissioner Interest earned Life Insurance proceeds	\$ 5,500 841 	\$ 5,319 1,294
Total cash receipts	\$ 6,341	\$ 6,613
Cash Disbursements		
Insurance premiums Retirement benefits Treasurers bond Life insurance proceeds	•	\$ 742 11,088 -
Total cash disbursements	\$ 21,265	\$ 11,830
Excess of Receipts Over (Under) Disbursements	\$ (14,924)	\$ (5,217)
Cash Balance, Beginning of Year	124,707	129,924
Cash Balance, End of Year	\$109,783	<u>\$124,707</u>

### **Notes to Financial Statements**

Years Ended December 31, 2010 and 2009

### Note 1: Nature of Operations and Summary of Significant Accounting Policies

### Nature of Operations

The Firemen's Relief Association (the Association) provides insurance for volunteer firemen, with the Association named as beneficiary. Funds are accumulated to provide additional death benefits and retirement benefits for firemen through the purchase of annuity and insurance contracts.

### **Basis of Accounting**

The Association uses a cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when cash is paid. Payments to firemen's annuity contracts are recorded as an expense when made. Payments to the Association from these contracts are recorded as income when received and as benefit expense when paid. Since these contracts are payable to the firefighters, no asset is recorded on the financial statement for their value nor is a liability recorded for the amount payable to the firefighters.

### Term Life Insurance

Five-year term life insurance policies provide the eligible firemen with \$10,000 of life insurance. The annual premiums are paid by the Association.

### **Depository Security**

Deposited funds are totally secured by F.D.I.C.

### Pension Plan

The Association established a defined contribution pension plan on January 1, 1985, to provide eligible members benefits for permanent disability, death or retirement. All members are eligible to participate in the plan after completing one year of service. A participant becomes fully vested in the plan after ten years of service and coverage under the plan for five consecutive years.

### **Notes to Financial Statements**

Years Ended December 31, 2010 and 2009

## Note 1: Nature of Operations and Summary of Significant Accounting Policies (continued)

### Pension Plan (continued)

The Association annually allocates its yearly distribution from the State of Kansas equally to each firefighter. Investment earnings on the Association's funds are allocated and added to the account balance maintained for each firefighter. When a firefighter retires, the entire account balance credited to that individual is paid out as a lump sum retirement benefit. The retirement benefits paid in 2010 and 2009 were \$20,372 and \$11,088. Account balances of unvested participants are forfeited and allocated equally to remaining participants. Forfeitures were \$1,072 in 2010 and \$0 in 2009. The Association retains all funds in its accounts and maintains benefit records for each firefighter in its restricted cash balance accounts. No liability is shown on the financial statements for these benefits.